



UNITED REPUBLIC OF TANZANIA



MINISTRY OF FINANCE

PROCUREMENT AND SUPPLIES PROFESSIONALS AND TECHNICIANS BOARD (PSPTB)

ENTRY QUALIFICATION AND FEE STRUCTURE FOR PROCUREMENT AND SUPPLY PROFESSIONAL EXAMINATIONS



MINIMUM ENTRY QUALIFICATION FOR PROCUREMENT AND SUPPLY PROFESSIONAL EXAMINATIONS

LEVEL	QUALIFICATION	LEVEL	QUALIFICATION
Professional Diploma I	a) Basic storekeeping or basic certificate issued by the Board. b) Certificate (NTA 4) in either procurement and supply programs, procurement and logistics programs, procurement and supply management or transport and logistic programs. c) Ordinary Diploma (NTA 6) other than procurement and supply programs or transport and logistic programs. d) Certificate of competence for basic certificate in procurement and supply programs issued by the Board. e) Any other professional qualifications recognized by the Board as equivalent to certificate in procurement and supply programs.	Graduate Professional II	Professional Stage I or Graduate Professional I
		Graduate Professional III	Professional Stage II or Graduate Professional II
		Certified Procurement and Supply Professional (CPSP I)	a) Graduate Professional Certificate in Procurement and Supply management or Professional and Supply management or Professional III issued by the Board. b) Bachelor Degree or (NTA 8) in Procurement and supply programs, Procurement and Logistics Management and Procurement and Supply Management. c) Certified of competence for Graduate Professional in Procurement and Supply Management programs issued by the Board. d) Any other professional qualifications recognized by the Board as equivalent to Graduate Professional Certificate in Procurement and Supply programs.
Professional Diploma II	Professional Diploma I or Foundation stage I issued by the Board		
Graduate Professional I	a) Professional Diploma in Procurement and Supply programs or Procurement and Supply Management Foundation Certificate issued by the Board. b) Ordinary Diploma (NTA 6) in Procurement and Supply programs or Procurement and Logistics programs. c) Bachelor Degree other than procurement and supply programs. d) Certificate of competence in Professional Diploma for Procurement and Supply programs issued by the Board. e) Any other professional qualifications recognized by the Board as equivalent to Professional Diploma in Procurement and Supply programs.	Certified Procurement and Supply Professional (CPSP II)	Certified Professional I

Exemption Criteria

- a) The Board accept and grant exemptions to holders of qualifications from other discipline on none core subject for curricula bearing five years at a time of the exemption application from any recognized institutions.
- b) Candidates holding Master degree or PhD will NOT be required to conduct research paper, instead they shall be obliged to write independent professional practice project paper as shall be guided by the Board. Applicants bearing exemptions are those possessing masters or PhD during the admission at Certified Procurement and Supply Level one (CPSP I) examinations.

FEE STRUCTURE FOR PROFESSIONAL EXAMINATIONS

A. FEE STRUCTURE FOR PROFESSIONAL DIPLOMA BLOC

	CODE	CORE SUBJECTS	NEW LEVEL FEE	NEW FEE PER SUBJECT	EXEMPTION FEE PER SUPPORTING SUBJECT	REFERRAL PER SUBJECT
Professional Diploma I	D01	Warehouse Operations	175,000	35,000	40,000	40,000
	D02	Business Communication and Report Writing		35,000		40,000
	D03	Business Mathematics and Statistics		35,000		40,000
	D04	Information and Communication Technology		35,000		40,000
	D05	Procurement Principles		35,000		40,000
				175,000		200,000
Professional Diploma II	D06	Inventory Control	210,000	35,000	40,000	40,000
	D07	Fundamentals of Procurement Contract Management		35,000		40,000
	D08	Principles of Office Records Management		35,000		40,000
	D09	Principles of Assets Management		35,000		40,000
	D10	Tendering Process and Techniques		35,000		40,000
	D11	Entrepreneurship and Commercial Knowledge		35,000		40,000
				210,000		240,000

B. FEE STRUCTURE FOR GRADUATE PROFESSIONAL BLOC

	CODE	CORE SUBJECTS	NEW LEVEL FEE	NEW FEE PER SUBJECT	EXEMPTION FEE PER SUPPORTING SUBJECT	REFERRAL PER SUBJECT
Graduate Professional I	G01	Procurement Management	250,000	50,000	80,000	50,000
	G02	Principles of Economics		50,000		50,000
	G03	Principles and Practices of Management		50,000		50,000
	G04	Legal Aspects of Procurement		50,000		50,000
	G05	Warehouse Management		50,000		50,000
				250,000		250,000
Graduate Professional II	G06	Public Procurement Management	275,000	55,000	90,000	60,000
	G07	Decision Making Techniques		55,000		60,000
	G08	Business Ethics and Professionalism		55,000		60,000
	G09	Business Consulting Skills		55,000		60,000
	G10	Asset Management		55,000		60,000
				275,000		300,000
Graduate Professional III	G11	Financial Management	300,000	60,000	100,000	70,000
	G12	Business Research Methods		60,000		70,000
	G13	Inventory Management		60,000		70,000
	G14	Supply Chain Planning		60,000		70,000
	G15	Essentials of Procurement & Supply Chain Audit		60,000		70,000
				300,000		350,000

C. FEE STRUCTURE FOR CERTIFIED PROCUREMENT AND SUPPLY PROFESSIONAL (CPSP) BLOC

	CODE	CORE SUBJECTS	NEW LEVEL FEE	NEW FEE PER SUBJECT	EXEMPTION FEE PER SUPPORTING SUBJECT	REFERRAL PER SUBJECT
Certified Procurement and Supply Professional (CPSP I)	C01	Fleet and Logistics Management	390,000	65,000	NOT EXEMPTED	80,000
	C02	Consultancy and Entrepreneurship		65,000		80,000
	C03	Strategic Supply Chain Management		65,000		80,000
	C04	Project Management		65,000		80,000
	C05	Business Negotiation		65,000		80,000
	C06	Procurement Contract Management		65,000		80,000
				390,000		480,000
Certified Procurement and Supply	C07	Managing Supply Chain Risks	350 000	70,000	NOT EXEMPTED	90,000
	C08	Global Strategic Procurement		70,000		90,000
	C09	Leadership and Governance		70,000		90,000

Professional (CPSP II)	C10	Strategic Asset Management			70,000		90,000
	C11	Procurement and Supply Chain Audit			70,000		90,000
					350,000		450,000

N.B.

New Candidacy registration
fee TZS 70,000

CPSP
Research Workshop
TZS 400,000

CPSP
Research/independent Paper
process TZS 360,000.00

CUSTOMER SERVICE

PROFESSIONAL MEMBERSHIP SERVICES

0738 441 971

EXAMINATION SERVICES

0738 441972

ACCOUNT

0737 157 312

ICT/ TECHNICAL SERVICES

0737 622 477

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